

Board Meeting



Date: November 11th, 2023	Meeting Time: 9:00AM	Location: Virtual Meeting Via Zoom
Meeting called by	Sonia Kay	
Board Members Present	Jay Huebner, Valerie Silverman, Steve Padula, Michael Kridel, Tony Green	
Board Members Absent	Eleanor Siklossy, Nancy DiPierro, Orlando Ortiz, Allison Delspeche	
Notetaker	Sonia Kay, Nadine Fagan; Recorded by Zoom	
Other Attendees	Debra Johnson, Jason Portman, Nadine Fagan, Melissa Carman, Charleen DeCourt	
Public/Board Comments		
	Amazing response from PGA for volunteer fair! Thank you to all at the PGA COC for inviting us.	
Board Minutes		
Presenter: Sonia Kay	Discussion: Approval of Board Minutes October 20th, 2023	
Date of Minutes Reviewing:	October 20th, 2023	
Amendments made:	None	
Motion Made by:	Jay Huebner	
Motion Second by:	Valerie Silverman	
Discussion/Question:	None	
Treasurer's Report		
Presenter: Jason Portman	Screen share of Budget Vs Actual, GASB, and other documents sent by email	
	<ul style="list-style-type: none">-Under fraud monitoring until next week due to check washing.-Completed E-treasury program; the process will hold any transactions that do not match name, check number, money amount, etc. We will have a set amount of time to approve the item. There will be some fees, however, we were able to renegotiate our money market account and it pushed it up by a point and a half. Comfortable balance.	

	<p>-Financials through September, not uncommon to be in the negative this time of year on paper. Applying for other reimbursements with IDEA, etc. October the funds should catch up and reflect what we have in the bank. The bus was not in this budget. The warranty covers some of the issues that have arisen. The company has been repairing it as needed.</p> <p>-Referendum monies; we've been offered two options for referendum monies. Consulted with our attorney who advised us to wait before making a choice due to legal battle currently occurring in court about the issue of the interest. We're awaiting that decision.</p> <p>However, we received another letter from the district and we were defaulted to Option two in which we receive interest but have to document our expenditures with Referendum Money criteria. Today we have a budget plan for those monies; staying with percentages as advised by the district.</p>
Referendum Plan	
Presenter: Jason Portman	Discussion: Approval of Referendum Budget
Amendments made:	None
Motion Made by:	Stephen Padula
Motion Second by:	Jay Huebner
Discussion/Question:	None
Principal's Report	
Presenter: Debi Johnson	Principal Report on Screen
	<p>-Dashboard covers details of the number of students, teachers, COVID status & funds raised to date.</p> <p>Enrollment: 89; at 90 by January</p> <p>FTE: closing out this week.</p> <p>Staffing: Looking for 2 paras, 1 teacher, and Swim Instructors; fully staffed though. Hired a family resource specialist, they start on the 28th! Still searching for a social worker.</p> <p>-Teacher salary adjustment was approved this week for 4 of our teachers in conjunction with PBC salary increases.</p> <p>-Held shot clinic for staff and students.</p> <p>- Begin Process for CAN for FY25 in January.</p> <p>-Palm Beach Food Bank is going well, we got some gift cards for Project Thanksgiving and we were able to put together baskets for 5 of our families. All staff got \$20 gift cards and a mini pie.</p> <p>Partnerships</p> <p>-Big Brothers Big Sisters has started visiting again</p>

	<p>-Behavioral Tech Program has started visiting again</p> <p>-Board Meeting for High School it was suggested we might form a Young Leaders Board, looking into that for the Charter as well.</p> <p>Upcoming Events:</p> <p>Gingerbread shop (2 weeks) PGA volunteers to assist.</p> <p>Poinsettia Sale</p> <p>Grinch Visit</p> <p>Santa Visit and giving students gifts from Angel Tree and various other donations.</p>
Fundraising/Marketing Update	
Jason/Debi/Soni	
	<p>Playground: Waiting, however should still meet our grand opening date in January.</p> <p>Gala: The event committee has met; We had another event planner take over when our original planner could not make the gala date.</p> <p>Invitations going out the Monday after Thanksgiving.</p> <p>Grants/Donations: Debi has a summary of grants won, donations, and pending & future grant applications.</p> <p>-Giving Tuesday is coming up; primarily will be an online event.</p> <p>Succession Plan: Questions; Physical environment of school and what do the constituents want? Leadership team, Organizational plan, and new job descriptions for some new positions. There is a sequence of events that will proceed once Debi and the leadership team complete their process. Michael Kridel asked that the board be kept abreast of where in the process they are.</p> <p>-Great response from the Annual report</p> <p>-Getting everything ready for the End of Year Campaign.</p> <p>-Went over the Development Report.</p> <p>Upcoming Events</p> <p>Swank Farms- February 4th;4pm</p> <p>PGA Women’s Golf Association Tournament-April 14th</p>
Facilities	
Presented by: Jason Portman	
	<p>Facility Improvement Plan</p> <p>On agreement on how to properly finish the roof.</p> <p>Went over the current projected timeline.</p>

	<p>Security protocols for fences are being put into place. Light and security upgrades are also being done. Modernizing the elevator is now the plan.</p>
Committee Reports	
Michael Kridel, Valerie Silverman	
	<p>Finance: Working on getting a meeting set up Advancement: Met with a group of financial advisors on Oct 24th; gave them info about our organization and how to develop future donors. Several are coming for tours. Assigned calls to be made to some of our donors. We had a very generous gift made to the school from a donor, we'll have to find a way to honor her.</p>
Old Business	
	<p>Task force for building January 11th tentative date to meet in the evening. Stuart Cohen meeting to start strategic planning for future growth. He is a volunteer who originally stepped up to assist with funding the bus. He was invited to the gala and is now part of the family. Sunshine Fund Donations to Sunshine Fund from board members</p>
Motion for Adjournment	10:10AM
Motion Made By:	Valerie Silverman
Motion Seconded By:	Steve Padula
Discussion/Question:	None. Motion passed.
Calendar	
Next Board Meeting:	Zoom Meeting January 19th at 9:00 am
Minutes Approved	
Board Member: <i>Lonica F. Kay, Ph.D.</i>	Date: 1/19/2024